

## BOARD MEETING MINUTES

Bill Wilson called the meeting to order at 6:00 p.m. The following directors were present: Bill Wilson, Paul Voelker, Nancy Cocroft and Doug Elledge. Crystal Hubert was excused. Staff present: Mandi Rehn, Eileen Harris, Candace Harris, Bryan Lentes and Kim Horton. Staff present via TEAMS: Forrest Miller and Leoni Johnson. Guests present: Rob Roettger from ESD101

Roll call was taken with a quorum present.

### CONSENT AGENDA:

Doug moved to approve the consent agenda containing the August Regular Meeting and the August Special Meeting minutes; the late August and September vouchers for the General Fund (Vouchers #136737 through #136766, #136767 through 136787, #136788 through #136828, #136929 through #136847 in the total amount of \$615,170.13 and Payroll (Warrants #136719 and #136720 through #136736) in the total amount of \$312,593.06. Contracts for Services with Charla Travis, Heather Vanassa, Lila Zander, Shawna Snyder-Jamison Rachael Schwartz and Wendell Hendricks, Coaching contracts with Joe Payne and Caitie Klemish, an EVSE Site Agreement with Avista, a software agreement with FinalForms for VS Athletics, contracts with ESD101 for nursing, Safe School Vector training and a threat assessment program, a clinical education affiliation agreement with Whitworth University, and an educational cooperative agreement with WSU. Eileen reviewed the financial report and enrollment reports and the monthly cash flow report. Paul seconded; motion carried.

### PUBLIC FORUM

None

### ACTION ITEMS

#### *School Improvement Plan Approval for Valley Early Learning Center*

Candance Harris presented the School Improvement Plan (SIP) for Valley Early Learning Center (VELC) which serves children aged 1 -12 including year-round licensed childcare, Special Services, ECEAP, TK, food service and transportation. VELC has met all requirements to attain a Level 4 rating through Early Achievers and anticipates attaining a Level 5 by summer. A floater position is still open but Candance reports a healthy sub pool for the VELC. Candance reviewed the 2021 -2022 goals met and the upcoming 2022-2023 goals set with her focus on parents as well as children and staff. Paul moved to approve the School Improvement Plan for VELC as presented. Nancy seconded: motion carried.

***Second Reading Revision to Policy 1400 Meeting Conduct, Order of Business and Quorum:***

Mandi presented the revision to Policy 1400 Meeting Conduct, Order of Business and Quorum for a second reading and recommended approval. Doug moved to approve the revision to Policy 1400 Meeting Conduct, Order of Business and Quorum as presented. Paul seconded; motion carried.

***Second Reading Revision to Policy 1410 Executive and Closed Sessions:***

Mandi presented the revision to Policy 1410 Executive and Closed Sessions for a second reading and recommended approval. Doug moved to approve the revision to Policy 1410 Executive and Closed Sessions as presented. Nancy seconded; motion carried.

***Second Reading Revision to Policy 3122 Excused and Unexcused Absences:***

Mandi presented the revision to Policy 3122 Excused and Unexcused Absences for a second reading and recommended approval. Paul moved to approve the revision to Policy 3122 Excused and Unexcused Absences as presented. Nancy seconded; motion carried.

***Recommendation to Hire Michael Naccarato as CVA Intervention Teacher (non-continuing), Tracy Gibson as Swing Shift Custodian, Tammy Church as Assistant Preschool Teacher, Megan Jones as VSL Bus Driver, John Janssen as VSL Bus Driver, Chelcie Endicott as Parapro and Liana Hazelwood as Parapro***

Mandi presented recommendations to hire Michael Naccarato as CVA Intervention Teacher (non-continuing), Tracy Gibson as Swing Shift Custodian, Tammy Church as Assistant Preschool Teacher, Megan Jones as VSL Bus Driver, John Janssen as VSL Bus Driver, Chelcie Endicott as Parapro and Liana Hazelwood as Parapro. Paul moved to hire the above staff as recommended. Nancy seconded; motion carried.

***Recommendation to Open Position to Hire Assistant Drama Coach:***

Mandi presented recommendation to open position to hire for an Assistant Drama Coach. Paul moved to approve the request to open position to hire for an Assistant Drama Coach as recommended. Doug seconded; motion passed.

***Request to Move October 19<sup>th</sup> School Board Meeting:***

Mandi requested to move the October 19<sup>th</sup> school board meeting to Monday, October 17<sup>th</sup>, 2022 due to a conflict with the USIP Board Meeting on the same day. Doug moved to reschedule the school board meeting to Monday, October 17<sup>th</sup> as recommended. Nancy seconded; motion passed.

**DISCUSSION ITEMS**

***First Reading Revision to Policy 6700 Nutrition, Health and Physical Fitness:***

Mandi presented revised Policy 6700 Nutrition, Health and Physical Fitness for a first reading. The policy will be presented next month for approval.

**DISCUSSION ITEMS CONTINUED:**

***First Reading Revision to Policy  
6701 Nutrition & Food Services***

Mandi presented revised Policy 6701 Nutrition and Food Services for a first reading. The policy will be presented next month for approval.

***Safety:***

Mandi previously met with a private security firm to assess the safety needs for Valley School District, as well as surveyed the community for their input on safety and security. The community feedback was great with a consistent request for locked doors in our buildings. Mandi recommended putting keypad door handles on all VELC doors, locking the second set of glass doors at the district and installing a phone in the entry that would require someone to call the department they needed and then having someone unlock the front door for them. A 2N device for Valley School which would be an buzzer and camera system to the office. Paideia High School would lock all doors and install a passthrough window in the secretary office and peep holes in any door without one. There is also a need for a number system in windows for responders. Each room will have a numbered sign in the window so that responders outside know which room to go to.

***Friday Notes:***

Mandi would like to change Friday Notes to once a month instead of every Friday, in an effort to reduce the time commitment of staff each week. She recommended that she would email the board weekly with news and updates and then on the last Friday of each month, Friday Notes will go out to the board and staff. If there are things that staff wishes to communicate prior to the end of the month, they can send those items to Mandi, and she will include them in her notes to the board. All agreed.

***Logo:***

Mandi suggested looking at updating the school logos, as they were done about 15 years prior. Doug likes them the way that they are, and Paul suggested that if someone wanted to take that one, then they would look at it.

***After School Activities:***

Mandi opened a discussion about a possible need for elementary after school activities. Valley School K8's PE teacher, Lindsay Lange, is doing some after school fitness activities a couple of times a week with transportation provided.

**ADMINISTRATIVE  
REPORTS:  
COMMUNICATIONS:**

*Superintendent Report-*

- Hotel rooms have been booked for the upcoming WSSDA Conference on November 17-19. .
- Mandi attended the New Superintendent training hosted by WASA. Ken Russell will be her mentor.
- David Langford will be coaching Mandi for individual coaching and leading a potential 2-day training for the leadership team.
- Mandi welcomed Katie Huffman as the CVA Assistant Principal.

**COMMENTS FOR THE  
GOOD OF THE SCHOOL:**

Doug found a source for trees in our area.

**WORK SESSION:**

Rob Roettger, Superintendent from EDS101 joined Mandi and the board for a work session focusing on the team that runs the district and offering his support as needed.

There being no further business, the meeting adjourned at 7:54 p.m.

Signed this 16<sup>th</sup> day of November 2022.

  
  


  
  
